



## RIMS RISKWORLD 2022 TERMS & CONDITIONS

**By registering for RIMS RISKWORLD 2022 (the Event), you hereby acknowledge and agree that you have read, understand, and will comply with the terms and conditions set forth in this Agreement.**

**If you are registering on behalf of another individual, it is your responsibility to ensure the person participating is aware of these terms and accepts them. By completing the registration on behalf of another individual you are warranting that you have made the Participant aware of these terms and that they have accepted these terms listed below.**

- 1. COVID-19 Vaccination Policy and Mask Requirements** – To ensure the safety of our attendees, exhibitors, sponsors, vendors, media, and staff, RIMS has implemented a vaccination requirement for individuals who wish to attend the RIMS RISKWORLD 2022 or any RIMS in-person event. To attend, you must be prepared to upload your COVID-19 vaccination card to our registration service center portal to show that you have been fully vaccinated. Please refer to the RISKWORLD COVID-19 POLICY below.

**Mask Requirements:** Our host venue for the conference, Moscone Convention Center and The City and County of San Francisco, will be requiring our attendees to wear masks or employ social distancing protocols, they must follow the vaccination requirements described above for indoor banquet rooms. Please keep this in mind as you plan for the conference. If you have been exposed to Covid-19 or are feeling sick, please stay home. Attendees who display any COVID-19 symptoms may be denied entry to the venue or, if already inside the venue, may be required to leave. Attendees must comply with instructions of venue personnel and health authorities, including any instructions to leave the venue or temporarily quarantine or isolate somewhere in the venue.

### RISKWORLD VACCINATION UPDATE COVID-19 VACCINATION POLICY

**As of February 28, 2022**

To align with recent Covid-19 vaccination policy changes made by the San Francisco Health Department, RIMS Board Directors has agreed to amend the Society's vaccination policy for RIMS RISKWORLD™.

The new RISKWORLD 2022 vaccination policy now requires attendees (including exhibitors) to satisfy one of the following criteria:

- If an attendee is up-to-date with their Covid-19 vaccinations (meaning vaccinated AND boosted), the attendee will NOT be required to produce a negative covid test result;
- If an attendee is up-to-date with their Covid-19 vaccinations but is NOT YET ELIGIBLE for the booster, the attendee will NOT be required to produce a negative covid test result;
- If an attendee is vaccinated, is ELIGIBLE for the booster but has NOT received the booster, the attendee will be required to produce a negative Covid-19 test result (within 48 hours of entering the Moscone Center for a PCR test; within 24 hours for an antigen test);
- If an attendee is not vaccinated for Covid-19, the attendee will be required to produce a negative Covid test result (within 48 hours of entering the Moscone Center for a PCR test; within 24 hours for an antigen test).



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- International attendees or others who have received a Covid-19 vaccination that is not recognized by the CDC will be required to produce a negative Covid test result (within 48 hours of entering the Moscone Center for a PCR test; within 24 hours for an antigen test).

As a result of this policy change, RIMS will extend the RISKWORLD early-bird rate for an additional week (deadline is now March 7, 2022). To register, visit [www.RIMS.org/RISKWORLD](http://www.RIMS.org/RISKWORLD)

### **PLEASE NOTE:**

- Home testing kits WILL NOT be accepted as proof of a negative Covid test. As a convenience for attendees, Covid-19 testing will be available at the San Francisco Marriott Marquis on Saturday, April 9 and Sunday, April 10. Attendees who opt for on-site testing will be responsible for an administrative fee of \$49 USD. Testing is not limited to the RIMS designated San Francisco Marriott Marquis testing site. Attendees may also provide a proof of a negative test from an official testing center or laboratory.
- Attendees who opt for on-site testing should recognize that they will not be admitted into the Moscone Convention Center until the lab confirms a negative result. Please plan accordingly.
- RIMS will not provide conference registration fee or accommodation refunds to individuals who test positive.
- Private businesses in San Francisco may have their own vaccination and/or masking requirements. Please plan accordingly.

RIMS has employed a third-party vendor that specializes in conducting health screenings, as well as validating the authenticity of vaccine documentation. Registrants will receive an email to confirm their vaccination status in March.

RIMS Board of Directors and staff will continue to monitor the Covid-19 global pandemic and its impact on both domestic and international populations. Its leadership reserves the right to amend this vaccination policy accordingly. For questions about RIMS vaccination policy and/or eligibility to attend a RISKWORLD email [Events@RIMS.org](mailto:Events@RIMS.org).

To learn more about RIMS COVID-19 Vaccination Policy, please visit our website [here](#).

2. **RIMS Event Waiver and Release** - The Risk and Insurance Management Society, Inc. (RIMS) has taken steps to help reduce the risk of the spread of COVID-19. However, COVID-19 is understood to be contagious and spread mainly by person-to-person contact. Therefore, attending any in-person event with others, including your attendance at this event ("Event"), could increase your risk of getting COVID-19. RIMS cannot guarantee that you will not contract COVID-19 or any other illness.

By registering for this Event, you agree to comply with any procedures put in place by RIMS, including, but not limited to, social distancing, wearing a mask at all times at the Event site, providing proof of vaccination, and not attending the Event if you are feeling unwell or are exhibiting signs or symptoms of illness.

You further acknowledge and agree to the following Release and Waiver of Liability:



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In consideration of participating in the Event at the Event site, you release RIMS from liability. In consideration of participating in the Event at the Event site, you release RIMS from liability. You agree that you are fully aware of the risks associated with COVID-19 and voluntarily assume any risk of exposure to or infection by COVID-19 or any other communicable illness at the Event site and that such exposure could result in personal injury, illness, hospitalization, or death. You understand that, despite any steps RIMS may have taken to limit risk, you may be exposed to COVID-19 or other communicable illnesses as a result of the actions, omissions, or negligence of others, including other Event attendees, or Event site employees.

You knowingly and voluntarily assume such risks, known and unknown, relating to attendance at the Event site and hereby forever release, waive, discharge, relinquish, hold harmless, and covenant not to sue RIMS or its officers, directors, managers, employees, agents, contractors, or other representatives, or their successors or assigns (collectively, "RIMS"), from any and all claims, losses, damages, liabilities, costs and expenses of any kind, whether known or unknown ("Damages") arising out of or relating to your attendance at the Event site, including, but not limited to those Damages related to the risks listed above of personal injury, illness, hospitalization, or death, or any other loss, and including but not limited to alleged claims of acts, omissions, or negligence of RIMS.

- 3. Virtual Event Content** - You acknowledge and agree that RIMS, in its sole discretion, reserves the right to change any, and all aspects of the Event, including but not limited to, the Event name, themes, content, program, speakers, performers, hosts, moderators, venue, and time. The Event content shall be recorded by RIMS and will be accessible to paid Participants.
- 4. Virtual Event Access** - By registering, attending, or viewing the Event, you agree not to rebroadcast, re-transmit, record or share any of the Event content without express written permission from RIMS as these actions are strictly prohibited. Only confirmed registrants for the Event will be allowed access to the general session, keynotes, conference finale, education sessions and the RIMS Virtual Marketplace. To be a confirmed registrant, you must have paid the Event registration fee in full. You will not have Event access until your full payment has posted to your account.

A few days before the Event, you will receive a unique login for the virtual experience platform. Please do not share links and login This login can only be used by the confirmed registrant and cannot be shared. Logins are closely monitored to prevent unauthorized persons from participating in the event. RIMS will disable access for any registrant who is found to have shared their registration login information.

- 5. Membership Status and Pricing** - RIMS will assign the lowest possible registration rate based on your membership status and category. RIMS members must be in good standing (dues are up to date) at the time of registration and at the time of the event. If someone registers as a member and their membership expires prior to the event, RIMS has the right to adjust the registration fee to non-member status and issue a balance due for the difference in member to non-member fees. If a registrant does not renew their membership or pay the non-member rate differential, their conference status will be changed from "confirmed" to "pending."

Third member organizational membership discount must meet the qualifying criteria:

- Must maintain two confirmed and active organizational professional members full conference registration. Discount will be removed for registration not meeting the above qualifying criteria, registration fee will be adjusted with a balance due.
- Advance Registration Rates ends February 18, 2022; Regular Rate ends April 08, 2022. Registration deadlines are based on Eastern Time Zone



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- **New this year:** Registration processed online beginning April 9, 2022, will be charged the Online Onsite Rate and registration processed at the registration counter onsite at the Moscone Convention Center will incur a \$US 100 surcharge. Registration Onsite Rate begins April 9, 2022.
- 6. **Promotional Codes and Discount Codes** - RIMS will void promotional and discount codes if the registrant is not the authorized user. Registration status will be "pending" until the appropriate fee has been paid. Combining promotional and discount codes are prohibited and cannot be combined with any other offers. One offer per registration transaction
- 7. **DIVERSITY & INCLUSION** - RIMS is driven to empower us all to build a highly diverse, equitable and inclusive culture of belonging in our global risk community.
- 8. **Photography** - Photographs may not be taken of any sessions except by the press or the official photographer designated by RIMS.
- 9. **Photo/Video Release** - By registering and participating the Event, you acknowledge and accept that photographs or video taken of you by the Risk and Insurance Management Society, Inc. (RIMS) or its service providers, may be used for promotional materials of RIMS, including but not limited to use in annual reports, magazines, future conference programs or other promotional material, and on the Internet by RIMS and its service providers. RIMS reserves the right to publish the names of Event participants in production materials and on the Internet by RIMS and its service providers. Attendee shall have no right of approval, no claim to financial compensation, and no other claim arising out of such use of the attendee's name, likeness, image, voice, statements, and/or surroundings.
- 10. **Video & Hybrid** - Videotaping and hybrid events (including webcams, webinars, streaming video content) are prohibited inside the hotel unless you have written permission from RIMS VP of Events and Education. In the event that RIMS authorizes videotaping and use of equipment, videos may not be taken for any exhibitor booth or product other than that of your own company, except by approved press or the official videographer designated by RIMS.
- 11. **RIMS Respects Your Privacy**  
**Mailing List:** RIMS provides the attendee mailing list to exhibitors for a one-time usage (no emails included). If you wish to be excluded from the mailing list, check the respective box during the registration process.
- 12. **Demographic and Contact Information** - Your name, address, phone number, email address, individual and company demographic information are part of your registration. If you attend a sponsored sessions/event, you will be releasing your information to that exhibitor/sponsor.  
  
By registering or attending the Event, you give permission for your contact information to be shared with associated third-party vendors and sponsors and be included into the RIMS attendee list.
- 13. **BADGE ETHICS, COUNTERFEITING & THEFT** - Only persons registered for this conference and wearing the proper badge will be admitted to education sessions, RIMS meal functions, and receptions. For security and safety, badges must be worn at all times.

Anyone found to be counterfeiting, copying or sharing conference name badges, or using a guest badge when s/he is not eligible for a guest badge, may be subject to sanctions up to and including removal



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from the conference and revocation of RIMS membership registering to this event, you have read and agree to all terms and conditions stated above. Please note, acceptance also includes an acceptance to RIMS RISKWORLD 2022 Policies & Procedures.

14. **Badge Reprint** - A US \$250 non-refundable fee will be charged to replace a badge for any reason, including lost or stolen badges.

15. **Attendee Housing Policies** - View the [Housing Policies](#) for RIMS RISKWORLD 2022.

### **Hotel Reservations and Cancellation Policies**

RIMS has negotiated special rates for attendees. Hotel accommodations are available exclusively to registered attendees. You may secure your hotel reservation through March 19<sup>th</sup> however, availability will be limited. After March 18, 2022, availability and pricing cannot be guaranteed.

Connections Housing Phone: U.S.: +1-844-212-7467 or Canada/International: +1-404-842-0000

Don't be a no-show! Failure to arrive on a confirmed arrival date will result in forfeiture of one night's room and tax, and loss of your entire room reservation. If you need to cancel your hotel reservation, please contact Connections Housing at [RIMS@connectionshousing.com](mailto:RIMS@connectionshousing.com).

A reservation will only be considered canceled with a cancellation number from Connections Housing or the hotel. Do not contact RIMS offices for hotel reservations or cancellations.

16. **Onsite Registration Policies and Procedures**

RIMS accepts American Express, VISA, MasterCard, cash, corporate/personal/travelers checks or money orders payable in U.S. dollars drawn from a U.S. bank for payment of registration fees.

Please note: Onsite registration fees are non-refundable.

Registration materials will be released only to the individual whose name appears on the badge. Photo identification (driver license or passport) or credit card will be required. Business cards are not an acceptable form of identification. Badges are non-transferable.

17. **Payment Instructions - RIMS Federal Tax ID# 13-1860397**

**Online Registrations** completed with credit card payment are processed immediately. RIMS accepts American Express, MasterCard and Visa.

For registrations that require request for invoicing, please register online at [www.RIMS.org/Register](http://www.RIMS.org/Register). Options to pay by check and wire transfer are available online.

Checks and wire transfer payments must be received by April 1, 2022. After April 1, 2022, RIMS cannot guarantee check and bank transfer payments will be processed prior to the beginning of the Event, and you may be asked to provide a credit card for payment to receive access to the virtual platform.

Phone, mail, and faxed registrations will incur a US \$50.00 non-refundable service fee and must include a valid credit card payment; notice to pay by check or bank transfer will not be processed.

Faxed submissions are typically processed within 3-5 business days. RIMS reserves the right to charge the credit card for the actual amount due based on registration data and membership status regardless of what you have selected.

To avoid the \$50 service fee, register online at [www.RIMS.org/Register](http://www.RIMS.org/Register). Option to pay by check and wire transfer are available online.



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### **All checks must be made payable to: (RIMS, Inc) Risk and Insurance Management Society, Inc.**

Check payments via **regular mail** must be sent to:

Risk and Insurance Management Society, Inc.,

Mail Code: 7396

P. O. Box 7247

Philadelphia, PA 19170-7396

Check payments via **express or overnight mail** must be sent to:

Remitco

Risk & Insurance Management Society Inc – Lockbox # 7396

400 White Clay Center Drive

Newark, DE 19711

### **ACH/Wire Transfers**

Bank transfers are payable only in U.S. dollars drawn from a U.S. bank. Registrant is responsible for all bank charges, including a US \$30 RIMS bank transfer fee, which must be added to the total amount transferred. RIMS is not responsible for any of the bank fees related to this wire transmittal. You must specify to your bank that **ALL BANK FEES MUST BE PREPAID BY YOU**, including currency exchange fees, all wire fees, bank transfer fees, etc., or your registration may not be paid in full after these charges are deducted from your payment.

Your bank must include your name and registration badge number with the transmittal. Without this information, we may not be able to properly credit your account.

Submissions by mail are typically processed within 10-15 business days.

Please contact [CST@RIMS.org](mailto:CST@RIMS.org) for ACH/Wire transfer information.

RIMS is not responsible for delayed mail or incorrectly addressed correspondence. Please note:

Registration is pending until full payment is received.

### **18. Cancellations, and Refunds**

- All registration cancellations must be in writing by emailing [RIMS\\_Regitration@goeshow.com](mailto:RIMS_Regitration@goeshow.com).
- Cancellations by March 11, 2022 will receive a full refund minus a \$250 cancellation fee.
- Cancellations after March 11, 2022 are nonrefundable.
- All administrative fees and additional registration items such as the continuing education credit are non-refundable.
- If RIMS cancels or postpones the Event, attendees can transfer their registration fee to another RIMS event within the next 12 calendar months at no additional cost.
- Attendees who do not attend the Event and/or do not contact RIMS via written correspondence during the set window as directed above will be responsible for the full attendee registration fee.
- RIMS reserves the right to cancel the Event if force majeure conditions warrant. In the event of such a cancellation, registration fees will be refunded.
- Refunds will be processed after the conference.

\*Policy subject to change.

### **19. Substitutions and Downgrade**



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- All registration downgrades must be submitted in writing by emailing [RIMS\\_Registration@goeshow.com](mailto:RIMS_Registration@goeshow.com). All requests are subject to a US \$75 administrative fee.
  - Substitution of registrations is permitted prior to the Event and will include an administrative fee of US \$100. Send the name of the registrant and substitute attendee's name and contact information.
  - Transfer requests must be received no later than April 5 and must be sent by email to [RIMS\\_Registration@goeshow.com](mailto:RIMS_Registration@goeshow.com). Substitution request received after April 5 will not be processed. Substitution request must be submitted and completed onsite at the registration counter with a hard copy of the substitution letter and pay an onsite fee of US \$200.00.
  - Only one substitution is permitted per original registrant.
  - If a RIMS member transfers their registration to a nonmember, the nonmember must do one of two things: Pay the difference of the RIMS member and nonmember price at the time of the transfer or become a RIMS member at the time of transfer.
20. **Sessions** - Please register in advance for the sessions and special events that you wish to attend. Although sessions are on a first-come, first-served basis, completing your selections in advance helps RIMS assign each session a size-appropriate room to accommodate all interested participants.

Only individuals registered and badged may attend conference events. Attendees must have appropriate badge to attend educational sessions, breakfasts, luncheons, and all networking events. Individuals must be age 21+ in order to participate in the RIMS RISKWORLD 2022 and attend all related events.

21. **Continuing Education** credits are offered in this program for a non-refundable application fee of US \$149 for RIMS members and US \$199 for non-members. This single fee covers all license types inclusively; you will not need a separate fee for each license. Session seating is not guaranteed, so please arrive early to your selected sessions. Details are available at [www.RIMS.org/CeCredits](http://www.RIMS.org/CeCredits).
22. **Opening Reception Event Ticket – US \$150**  
Each attendee is permitted to purchase up to 5 event tickets for colleagues to access the Opening Party! This ticket **includes** RIMS shuttle bus transportation between a RIMS hotel and the Opening Reception location. This ticket **does not include** access to any other RIMS event. Access to Opening Reception is limited to people 21 years of age and older (5 tickets limit per registrant).
23. **Guest Registration – US \$300**  
A guest is defined as a spouse, significant other, family member or friend whose occupation is unrelated to the risk and insurance management profession. A co-worker or associate within the profession is not eligible for guest registration. Guest registration includes RIMS shuttle bus transportation between a RIMS hotel and the Moscone Convention Center & Exhibition, attendance at the Opening Reception, General Session and Opening Keynote and Conference Finale and Closing Keynote. Guest registration does not include access to educational sessions, and thus guests are not eligible for continuing education credits, nor does the guest badge permit access to the exhibit hall. Please note: Guests of attendees will receive different badges from other participants. It is against RIMS policy to register someone in the guest category who does not meet with the aforementioned guest criteria. Access to RIMS events is limited to people 21 years of age and older. Guest Registration is limited to 1 and may be purchased by a full conference registrant only during the online registration process or through the [Attendee Service Center](#).
24. **Use of Site Material** - The contents of the Event website are protected against unauthorized use in the United States and other countries by copyright and other intellectual property laws. RIMS authorizes you to view and download a single copy of the material on this website solely for your personal,



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noncommercial use. You must retain all copyright and other proprietary notices contained in the original material on any copy you make of the site material. You may not sell or modify our site material or reproduce, display, publicly perform, distribute, or otherwise use the material in any way for any public or commercial purpose. The names, marks, and logos appearing on this website are, unless otherwise noted, trademarks owned by or licensed to RIMS. The use of these marks, except as provided in these terms and conditions, is prohibited. If you violate any of these terms, your permission to use the site material automatically terminates and you must immediately destroy any copies you have made of the material.

25. **Prohibited Conduct - Disruptive Conduct.** You acknowledge and agree that RIMS reserves the right to remove you from the Event if RIMS, in its sole discretion, determines that your participation or behavior create a disruption or hinder the enjoyment of the Event content by other attendees.

Recording, Live Streaming, and Videotaping. Participants may not record or broadcast audio or video of sessions the Event.

Unethical/Non-Compliant Business Practices. RIMS reserves the right to deny participation to anyone who engages in or is reputed to engage in unethical or non-compliant business practices.

26. **Conference Code of Conduct-** RIMS is dedicated to providing a harassment-free Event experience for everyone, including speakers, sponsors, exhibitors, staff, vendors, and attendees. We do not tolerate unacceptable behavior by conference participants in any form.

“Unacceptable behaviors” include intimidating, harassing, abusive, discriminatory, derogatory or demeaning conduct by any participant at the Event or related events.

“Harassment” includes offensive verbal comments, stalking or following, harassing photography or recording, sustained disruption of talks or other events, or inappropriate physical contact.

If a participant is asked to stop any unacceptable behavior, the participant is expected to comply immediately. If a participant does not comply, he or she may be asked to leave the Event without a refund at the sole discretion of RIMS.

We encourage you to help us create a positive Event environment for everyone and ask you to be mindful of your surroundings and of your fellow participants. Please alert conference staff if you notice a dangerous situation, see someone in distress, or have any concerns.

27. **RIMS Outboarding Policy**

Outboarding is defined as any non-permanent exhibit, demonstration, event, or branded activation that lasts for more than one day during the RIMS Annual Conference, and events and activations that occur outside of contracted space with RIMS. This includes events at hotel suites, meeting rooms, ballrooms, restaurants, clubs, etc.

RIMS Annual Conference & Exhibition is organized so that the industry partners can showcase and demonstrate their latest products and services, meet with existing clients, and generate new leads. More than 9,500 delegates attend RIMS, and our sponsors and exhibitors work hard to accomplish their goals: brand recognition and business development. However, the integrity of the show is diminished and the value becomes diluted when companies seek - in an unofficial capacity - to “piggy-back” off of RIMS without directly partnering with RIMS.





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Outboarding is unethical, unfair and should not be enabled or tolerated in any capacity. RIMS works diligently to protect our exhibitors' and sponsors' investment in the conference by taking a firm stance against outboarding. We encourage official exhibitors to host parties and special events to enhance the RIMS Annual Conference before and after show hours, but these activities should never be functions that compete against those who are making an additional investment in their brand at RIMS. During show hours, it is strictly prohibited to conduct education inside of meeting rooms or to promote any activity that directly competes with the RIMS Annual Conference. Sponsorship activation spaces within the confines of the RIMS space are opportunities to position brands and offer customers heightened experiences.

Companies who outboard inconvenience attendees and hurt the overall industry. Outboarding violates RIMS policy and goes against the International Association of Exhibitions and Events (IAEE) guidelines and best practices. When RIMS determines that outboarding has occurred, RIMS will enforce the rule against the participating company and may impose penalties for violations.

RIMS offers a variety of opportunities outside of the exhibit hall, including suites, hotel rooms, convention center spaces, and event venues. We are committed to working with any industry entity to help our partners achieve their strategic goals as it relates to the risk and business insurance disciplines.

**TO OUR MEMBERS AND ATTENDEES:** we ask that you decline invitations that conflict with official RIMS activities and programming, and that you report violations to RIMS. The more that these unsupportive competing events take place, the more it erodes the integrity of the RIMS Annual Conference. It is important to remember that all of these events exist because of the RIMS Annual Conference & Exhibition. Any company that is not exhibiting or sponsoring the conference is "coat-tailing" off of the RIMS experience, often in an aggressive manner with guerilla marketing efforts purposefully intent on detracting from RIMS. These practices damage the RIMS experience, and the partners and companies that significantly invest in the entire industry by participating in RIMS. Thank you for your support to RIMS and for your efforts to stop these damaging practices.